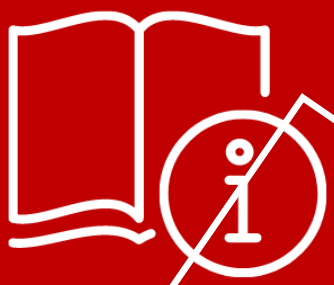
HOPKINS
INTERNATIONAL COLLEGE

COURSE BROCHURE

SITSS00069

FOOD SAFETY SUPERVISION



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ABOUT THIS BROCHURE

This brochure provides all the information you need to know about enrolling in the SITSS00069 Food Safety Supervision Skill Set.

COURSE DETAILS

PROVIDER NAME	Hopkins International College	
RTO CODE	45764	
LOCATION OF COURSE	170 Wellington Street, East Perth 6004 WA	
DELIVERY MODE	Face to Face and Blended online	NATIONALLY RECOGNISED TRAINING
DURATION *Not applicable for RPL.*	40 hours	
COMMENCEMENT DATE OF COURSE	31 Jan 2024	
STUDY DETAILS	A set of skills to equip individuals in hygienic practices and handling food safely during the storage, preparation, display, service, and disposal of food	

OVERVIEW OF COURSE

This course is designed for food safety supervisors to understand the requirements around handling food safely and have the relevant skills and knowledge to supervise other staff to safely handle food in their roles. At the end of the course, they will learn how to best manage Work Health and Safety in the kitchen, restaurant and ensure strict procedures are in place so that all food served is safe to eat.

The latest release of the qualification and packaging rules can be found at the following link:

https://training.gov.au/training/details/SITSS00069/skillsetdetails

WHO SHOULD APPLY FOR THIS COURSE AND WHY?

This skill set is for food handling personnel or food safety supervisors working in tourism, hospitality and catering organisations with permanent or temporary kitchen premises, and smaller food preparation or bar areas.

This course is designed to meet the new National Food Safety Standard, 3.2.2A – Food Safety Management Tools have been introduced across Australia to reduce the rate of foodborne illnesses linked to poor handling of food in certain food service, retail and catering food businesses. If your business is captured by the standard, you must implement the new requirements by 8 December 2023. The standard introduces three food safety management tools for businesses that handle unpackaged, potentially hazardous, ready-to-eat foods. The three tools include: 1. Requirement to complete food handler training or demonstrate skills and knowledge in safe food handling practices 2. Requirement to appoint a qualified food safety supervisor and 3. Requirement to show that your food is safe. For further information about the requirements, please refer to WA Health website – Food Safety Supervisor Training Course (health.wa.gov.au).

WHAT CAN I EXPECT?

The following units are included in this course, and all are required for the award of the qualification. If you successfully complete some but not all units, you will be awarded with a Statement of Attainment.

CODE	TITLE	CORE OR ELECTIVE
SITXFSA005	Use Hygienic Practices for Food Safety	Core
SITXFSA006	Participate in Safe Food Handling Practices	Core

TRAINING AND ASSESSMENT INFORMATION

Students must attend 16 hours face to face-to-face training (for two units) and complete 24 hours of supervised study. There are minimum of two assessments each, which include knowledge questions and practical observation/

COURSE PROGRESS AND ATTENDANCE

Satisfactory course progress and attendance is very important. Please read the Student Handbook carefully for more information. You will also be provided with further information about course progress and attendance requirements at your orientation.

STUDENT SUPPORT

We offer the following in relation to support and welfare:

- one-to-one support from the trainer/assessor
- support with personal issues
- access to additional learning resources
- reasonable adjustment in assessment
- information about external sources of support.

You may not have studied for a while, may have English as a second language or need additional assistance with literacy or numeracy.

We will identify any additional support needs you may have at the time of application and enrolment and may prepare a Student Support Plan for you based on those needs.

RESOURCE REQUIREMENTS

You are required to bring your own laptop with Office 365 (or similar program) to all classes. These costs are not included in your course fees. Specifications for laptops and associated costs are included below.

PC

	MINIMUM REQUIREMENTS
Processor	Intel® or AMD processor with 64-bit support*; 2 GHz or faster processor Microsoft Windows 10
Operating system	Microsoft Windows 10
RAM	2 GB or more of RAM (8 GB recommended)
Hard disk space	3.1 GB or more of available hard-disk space
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended.
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Internet	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

MACOS

	MINIMUM REQUIREMENTS
Processor	Multicore Intel processor with 64-bit support
Operating system	Big Sur
RAM	2 GB or more of RAM (8 GB recommended)
Hard disk space	4 GB or more of available hard-disk space for 64-bit installation; additional free space required during installation.
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Internet	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

NAME OF SOFTWARE	ASSOCIATED COSTS	
Office 365	$109 annually	https://products.office.com/en-au/buy/office
LAPTOP DETAILS	ASSOCIATED COSTS	
Any laptop that meets the specifications above	$450 (approximate only)	Various

COURSE CREDIT

You can apply for recognition of existing qualifications or skills, knowledge, and experience (credit transfer or recognition of prior learning) as per the information included in our Student .

If you are granted course credit, this will affect your course fees as well as the duration of your course. We will advise you in writing of changes to fees or course duration as a result of the credit.

For any questions about course credit, contact us at the details shown below.

WHAT ARE THE ENTRY REQUIREMENTS?

Hopkins International College has the following entry requirements:

You must:

- be at least 18 years of age and have completed the equivalent of Year 10
- participate in a course entry interview to determine suitability for the course and student needs
- have sufficient language, literacy and numeracy (LLN) skills as tested through a language, literacy and numeracy assessment. Students will need to achieve ACSF level 3 for reading, writing, numeracy and oral communication to enter the course.

HOW MUCH DOES IT COST?

The costs for this course are as follows:

APPLICATION FEE	$40 (non-refundable to be paid on each application)
TUITION FEES	$50 (SITXFSA005) and $60(SITXFSA006)
RESOURCE FEES	$20(SITXFSA005) and $25(SITXFSA006)
TOTAL FEES	$195

Course fees do not include laptops or software – see information above. The fees quoted are estimates only and are for all units in the course for students enrolling on a full-time basis. Hopkins may choose to provide a discount.

A detailed payment plan and payment arrangements are provided in the Offer Letter and Student Agreement. You must pay all your course fees and on time. Non-payment of fees may result in cancellation of enrolment.

HOW CAN I APPLY?

To apply for this course, you are required to complete an enrolment form and submit all required supporting evidence including:

- a copy of your High School Certificate or equivalent.

We will then contact you to conduct a course entry interview and LLN assessment.

WHERE TO FROM HERE?

If your application is successful, we will send you an Offer Letter and Student Agreement. You should make sure you read through this document carefully to make sure you are happy with all of the terms and conditions. If you are, then simply sign the document and send it back to us.

Once we receive this, we will email you to confirm your enrolment and issue an invoice for the first payment.

The first day of each course will include orientation and induction. Orientation will include information about accessing our support services and methods for achieving success throughout the course, including course progress requirements.

This course outline should be read in conjunction with Hopkins International College's Student Handbook.